**Speaker Application for AZA Midyear ASAG Workshop**

**Name:**

**Email:**

**Institution:**

**Job title:**

**Title of Presentation:**

**Summary of presentation:**

**Length of presentation: We typically schedule 15 min to present and about 5 min for Q&A. If you want to request a different time allotment, please note that here, including how much time you are requesting.**

**Brief bio of speaker for the program:**

**During the scheduled conference, are there any days/times that you would NOT be available to speak?**

**Would you be presenting this presentation at another meeting during the midyear?**

If you are selected:

* You will need to meet with the ASAG person running the meeting 30-45 prior to the start of the meeting to make sure your presentation is downloaded and working correctly.
  + You can bring your presentation on a drive or upload it to a google drive- coordinate details with your primary contact from ASAG.
* If you are using videos in your PowerPoint, it is recommended to also have them on the drive separately in case there are issues with them playing in PowerPoint.
* This presentation will be uploaded to the ASAG website- please add in notes to help better explain your presentation to people who may be looking at it from the website.
* Please keep to the scheduled time allotment.